



Welcome Baby!

Training and Education Coordinator

Welcome Baby! is a five-year universal home visitation pilot program for pregnant and postpartum women and their families near downtown Los Angeles, funded by First 5 LA. It is one component of Best Start LA, a 5-year project focused on increasing the number of children who achieve appropriate social, emotional, cognitive, language, physical and motor development milestones to the best of their potential. Best Start LA will also focus on engaging all elements of a community in creating a "baby and toddler friendly" environment. Welcome Baby! is a partnership among California Hospital Medical Center, providing administrative and technical support, Maternal and Child Health Access overseeing programmatic aspects and a coalition of community partner agencies.

Maternal and Child Health Access (MCHA) is a non-profit social service and policy agency whose mission is to improve the health of low income women and families through advocacy, education, training and direct services. We offer a case management program for pregnant and parenting women with an arts and sewing economic development project; health education and support classes, including breastfeeding support; outreach for enrollment into health programs and referrals to health services; trouble-shooting for problems accessing health care or using health programs; and training and technical assistance to agencies on health programs and services available to low-income people. We conduct policy work on access to care and health issues based on our experiences with low-income women and families.

Position Description: The Training and Education Coordinator is a temporary position responsible for coordinating training sessions for newly hired Welcome Baby! staff and for identifying and/or developing health education materials for Welcome Baby! clients. The Training and Education Coordinator will work closely with the Program Director and Clinical Supervisor, as well as trainers in adapting the Welcome Baby! training curriculum for the third cohort of Parent Coaches and Registered Nurses hired for the program; coordinate continuing education training for all Welcome Baby! staff; develop consultant contracts with trainers; coordinate training logistics; identify appropriate health education materials for use in home visits and develop additional materials. The position is funded for approximately twelve months.

Education: Bachelor's degree required (Master's degree preferred) preferably in community health education or a related field.

Position Requirements:

- Ability to function as a member of an interdisciplinary team.
- Knowledge of maternal and child health topics such as pregnancy and postpartum care, childbirth, breastfeeding, attachment and bonding, family planning, child development, parenting, child safety and other related topics.

- At least two years of experience in a community health education or social service program serving mothers and babies.
- Experience developing health education and/or training curricula.
- Experience developing health education materials for low-literacy audiences.
- Experience working with low-income families.
- Bilingual (English/Spanish) strongly preferred.
- Proficient in Win PC platform, MS Office applications, Internet, and standard office equipment

Benefits include paid holidays, mileage and parking, health and dental insurance.

To apply, please send a cover letter and resume to:

Luz Chacón, MPH, CLE
Director, Welcome Baby!
Maternal and Child Health Access
1111 W. 6th Street, Fourth Floor
Los Angeles, CA 90017

Or email: luzc@mchaccess.org or fax to 213-745-1040

Start date: As soon as possible.

Maternal and Child Health Access is an Equal Opportunity Employer